

PRESIDENT

The President is the principal leader of the club and has overall responsibility for the club's operations, planning and administration. The President controls the discussions that take place during management committee meetings.



Duties

Meetings

- Manage and lead committee and executive meetings
- Manage the Club Annual General Meeting
- Present the Annual report at the Annual General Meeting

Communication

- Represent and be spokesperson for the club in the community and media
- Ensure processes exist that allow stakeholders in the club, including committee members, employees and members are able to interact, work together and communicate effectively
- Provide impartial and unbiased response to grievances and mediation where necessary
- Encourage the discussion and sharing of ideas from staff and membership
- Maintain relationships with external suppliers of goods and services

Club Management

- Support, guide and assist members to take on and conduct voluntary roles within the club
- Supervise management of club assets and equipment
- Facilitate and delegate responsibilities for new club projects and ongoing activities.
- Negotiate pool leasing conditions, ensuring relevant issues are addressed and obligations met
- Actively promote planning for the future of the club, ensuring that planning and budgeting for the future is carried out in accordance with the membership.
- Work with the Executive to manage any paid employees of the Club including recruitment, retention, salary and performance reviews, etc.

The President has a good working knowledge of the club constitution, club rules and the duties of all office-holders, sub-committees and employees. They are fair, decisive, inclusive, unbiased and exercise good management practices.

The President is not there to do all of the work at club. Rather they understand what needs to be done, and provide support and guidance to empower members, volunteers and staff to carry out the activities of the club as a cohesive group.